

Please complete the following forms and return us on the below contact details by: 16th March 2018

Show Name:	British Society for Haematology Annual Scientific Meeting
Venue:	ACC, Liverpool
Show Dates:	16th - 18th April 2018
Stand Name:	

Hall Number:	
Stand Number:	
Date required on stand:	
Time required on stand:	

Invoice Name & Address:	
Postcode:	
Email Address:	
Print Name:	

VAT Number:	
Telephone:	

Signature:	
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Please indicate which services your require by placing an "x" in the appropriate boxes:

Onsite & Courier Services:	
<input type="checkbox"/>	Handling via advance warehouse £55.00 per cbm (Min. charge: 2 cbm) each way
<input type="checkbox"/>	Unload to stand (Upto 3 tonne forklift) £20.00 per cbm / 500 kgs (whichever greater)
<input type="checkbox"/>	Empty case storage £35.00 per cbm (Min. charge: 3 cbm)
<input type="checkbox"/>	Reload from stand (Upto 3 tonne forklift) £20.00 per cbm / 500 kgs (whichever greater)
<input type="checkbox"/>	Courier receiving (Loose box consignments) £20.00 per box (Contact GES for instructions)
File Processing Fee: £25.00 applies to all orders	

Transport/Customs Services - Quotes upon request:	
Please confirm below if collection address is different to the above	
Do you have Forklift or loading facilities at your premises:	
<input type="checkbox"/>	Yes
<input type="checkbox"/>	No
<input type="checkbox"/>	Exhibitor will deliver to Advanced GES Warehouse
<input type="checkbox"/>	Collection from exhibitor premises as per above address
<input type="checkbox"/>	Return delivery to exhibitor premises as per above address
<input type="checkbox"/>	Return transport to GES warehouse
<input type="checkbox"/>	Customs Clearance Assistance

Consignment details:

QUANTITY	DESCRIPTION OF GOODS	L x W x H (cms)	WEIGHT (KGS)
Eg. 1 Pallet	Exhibition Goods containing brochures and stand materials	100 x 100 x 150cm	165kgs

Work undertaken outside the normal working time: Mon-Fri (08:00 - 18:00) is subject to 50% surcharge. Please supply credit card details for payment (form below). All Business is undertaken in accordance with our conditions of trade - a copy is available on request. GES are not responsible for any goods left unattended on stands. Minimum invoice charge: £50.00 + VAT

Credit Card Charge Authorisation

RETURN TO:

GES, Units 27-29, Exhibition Way, National Exhibition Centre, Birmingham, B40 1PA

Fax: 0044 (0) 121 782 4545 / Phone: 0044 (0) 121 782 4433



Mandatory Form*

COMPANY NAME 0		EXHIBITION BSH Annual Scientific Meeting	STAND NUMBER 0
COMPANY ADDRESS 0		POST CODE 0	
PHONE 0	E-Mail 0		

PAYMENT POLICY

Method of Payment - GES accepts all major credit/debit cards.
Purchase orders are not considered payment.

If paying by card, for your convenience, we will use this authorisation to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.

I agree in placing this order that I have accepted GES Terms & Conditions of Contract

AUTHORISED SIGNATURE

0 _____

AUTHORISED NAME

- PLEASE PRINT

DATE

CREDIT CARD CHARGE AUTHORISATION

All information must be provided. Your order will not be processed if any information is missing (ie. Expiration Date, Account Number, Contact Information, Type of Card and Signature).

Please complete the information and return payment in full with this form and your orders.

Card Number Corporate Card Personal Card

_____/_____/_____/_____

Debit Card (any)

Master Card Credit Card

Visa Credit Card

American Express

Other (please state)

Start Date _____/_____/_____

Expiry Date _____/_____/_____

Issue Number _____

CSC Number _____

(last 3 digits on the back of the card/signature strip)

Cardholders Name _____ Please Print

Cardholders Billing Address _____

Post Code 0 _____

Please Sign

_____ 0 _____

CARDHOLDERS SIGNATURE DATE

***This form must be returned to GES for your order to be processed**

If you have any questions regarding our payment policy, please call on 0121 782 4433 (or non uk +44 (0) 121 782 4433)

SHIPPING LABEL



Exhibitor:	0		
Show Name:	BSH Annual Scientific Meeting		
Venue:	ACC, Liverpool		
Pieces:		OF	
Stand Number:			
0			



Units 27 - 29 Exhibition Way
National Exhibition Centre
Birmingham
B40 1PA
event.logistics@ges.com

ExCel Exhibition Centre
One Western Gateway
London
E16 1XL
int.logistics@ges.com

