

TERMS & CONDITIONS



Terms and Conditions

1. INDUSTRY PROSPECTUS

This document provides the list of partnership and exhibition opportunities available to purchase along with featured, specific inclusions and entitlements.

2. ACCEPTANCE OF GENERAL TERMS

Those wishing to participate as a partner or exhibitor unreservedly accept, and undertake to comply with these general terms. The event organiser reserves the right to give notice should any new provisions, circumstances or changes in the interest of the event occur.

3. LETTER OF COMMITMENT

If you have not booked already and you would like to be a partner or exhibitor, please complete, sign and return the booking form by post or email. Emailed copies must be a scanned version of the signed original. Post the aforesaid completed forms to the following:

BSH 2018 Congress, c/o MCI UK Ltd, Durford Mill, Petersfield, Hampshire GU31 5AZ.

Tel: +44 (0) 1730 715 248 Email: bsh2018@mci-group.com

Upon receipt of the completed booking form, MCI will then proceed to issue your company the necessary invoice with full payment instructions.

4. PAYMENT

100% of the entire partnership and/or exhibition money is to be paid to MCI UK LTD in order to secure the opportunity, no later than 30 days from receipt of the official invoice. In the event of failure to pay within the payment terms, the organiser reserves the right to terminate the reservation at any time with immediate effect and without formalities.

5. CANCELLATION POLICY

We will consider a signed booking form as confirmation of your commitment and all cancellations must be detailed in writing to the Congress Secretariat. Upon receipt of a signed booking form, the partners/exhibitors will become liable to the organising committee for the amount committed as follows.

For cancellations made:

- Up to and including Wednesday 10 January 2018, 50% of the total package cost will be retained
- From Thursday 11 January 2018, 100% of the total package cost will be retained.

Any items featured within this technical manual and booked to enhance the exhibition space will be bound by the terms and conditions of that provider. Please check cancellation policies at time of booking.

6. RE-ASSIGNMENT

The commitment from a partner or exhibitor is non-transferrable to any other organisation without prior written consent by the organiser. No booking or space confirmed is permitted to be re-assigned or sub-let in any manner. It is not permitted for more than one organisation to share a booth space without prior consent from the organiser.

7. DAMAGE

Partners and exhibitors shall leave the shell scheme and hired equipment in the same good condition that it was found in and will be liable for any damage caused as a result of their facilities and decoration.

8. DISTRIBUTION OF MATERIALS

Any distribution of advertising materials, corporate leaflets, invitations or flyers may only be carried out from the exhibitors stand or within any pre-reserved meeting room. Partnered sessions can be advertised up to half an hour prior to their commencement from the vicinity of the meeting room hired and/or the exhibitor's booth only.

9. EXHIBITION PLAN

The exhibition floor plan and the session schedules are compiled by the organiser which attributes the spaces on a first come, first served basis and takes into account insofar as possible, the preferences expressed by the partners and exhibitors. The organiser reserves the right to change the exhibition floor plan and the session schedules at any time with the partners and exhibitors waiving entitlement to make any claim in this respect and undertaking to comply with the decisions taken.

10. NON OCCUPANCY

The allocated exhibition spaces shall be occupied by the partner or exhibitor at all times during the congress opening hours and the exhibition session schedule published. Failing this, the spaces will be deemed available and may be otherwise attributed without the defaulting exhibitor being entitled to claim any form of indemnity or repayment.

11. LIABILITY FOR LOSS OR THEFT

Exhibitors, partners and participants are responsible for all equipment for which they are the custodians and, in particular, for the equipment which they are exhibiting and that which they are renting and which is present on their stand. The organiser does not accept any liability for loss, theft or damage to the equipment for which the participant is the custodian. The participant shall directly arrange specific insurance in this respect.

12. PRIORITISATION

In the event that more than one company is interested in partnering an item, the date on which we receive the booking form will decide on item assignment and will be based on a first-come, first-served basis.

13. UNSCHEDULED MEETINGS AND EVENTS

During the event, no participant, partner or exhibitor may organise, attend or favour meetings, gatherings or any other events, which shall not have been reported to, and approved by, the organising committee beforehand.

14. INTELLECTUAL PROPERTY

Unless otherwise provided for in writing, the copyright and other intellectual property rights held over all the organiser's offers, publications and other products or services shall remain its property. Any rights which may be granted by the organiser are destined for the participant's sole use and may not be assigned, transferred or granted under sub-licences without the organiser's prior agreement. Granted rights shall be non-exclusive. The participant shall not acquire any intellectual property right over the services and products offered by the organiser.

15. TRADEMARKS AND LOGOS

The partners and exhibitors shall be personally responsible for any authorisations relating to copyright or related rights, originating from the elements of any nature whatsoever which it provides or uses during the event. It shall hold the organiser harmless as regards any action in this respect. Moreover, the participant hereby expressly authorises the organiser to use the candidate's trademarks and logos within the strict framework of the event for its organisation and promotion.

16. INSURANCE

The partner and exhibitor undertakes to arrange a public liability insurance policy providing cover for any/all loss/damage caused to third parties for which it is liable (including all regular and temporary staff). The policy shall include a 'rental risks' clause to cover loss, theft, damage to all/any equipment that it is the custodian. Upon request, the organiser will be provided with copies of such policies.

17. FORCE MAJEURE

In the event that the congress does not take place owing to an event of force majeure, the participants undertake not to claim any indemnity from the organisers. The amounts still available following payment of all the expenses incurred shall be distributed to the participants on a pro-rata basis of the amounts paid.

18. EXCLUSION OF LIABILITY

The organiser may not be held liable for the congress attracting a lower than expected number of participants or for any lack of interest in the event as a whole.

19. DISPUTES

This contractual relationship is governed by the English Commercial Court, a sub-division of the Queen's Bench Division of the High Court of Justice. In the event of a dispute, the English Commercial Court shall have sole jurisdiction.

CONGRESS SECRETARIAT

BSH 2018

c/o MCI UK Ltd
Durford Mill
Petersfield
Hampshire
GU31 5AZ

Telephone +44 (0) 1730 715 248

Email BSH2018@mci-group.com

Website www.bshconferences.co.uk



VENUE

ACC Liverpool

Kings Dock
Liverpool
L3 4FP

Telephone +44 (0) 151 475 8888

Email Joseph.Mangan@accliverpool.com

Website <http://www.accliverpool.com/>

Contact Joe Mangan



CATERING

Centreplate

Centreplate
ACC Liverpool
Kings Dock
Liverpool
L3 4FP

Telephone +44 (0) 151 239 6013

Email LHughes@Centerplate.co.uk

Contact Lisa Hughes



INSURANCE

Hiscox UK

Hiscox Glasgow Office
220 St Vincent Street
Glasgow, G2 5SG

Telephone +44 (0) 141 339 7260

Email marion.rankin@hiscox.com

Website <https://www.hiscox.co.uk/>

Contact Marion Rankin



EXHIBITION SERVICES

GES

Silverstone Drive
Gallagher Business Park
Coventry, CV6 6PA

Telephone +44 (0) 2476 380 180

Fax +44 (0) 2476 380 220

Email congress2@ges.com

Online chat <http://ges.com/eu/exhibitors/servicentre>



AUDIO VISUAL (including exhibitors)

ACC AV

Kings Dock
Liverpool
L3 4FP

Telephone +44 (0) 151 475 8888

Email marcus.kerr@accliverpool.com

Contact Marcus Kerr



HEALTH & SAFETY

Onsite Exhibition Services

Telephone +44 (0) 1457 854 080

Mobile +44 (0) 7974 223 670

Email carol@onsitex.co.uk

Contact Carol Macinnes



RIGGING

ACC AV

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Email marcus.kerr@accliverpool.com

Contact Marcus Kerr

